

## INSTALLATION OF HVAC DUCT WORK SYSTEM

Project:	IR No.:
Owner:	Building No.:
Project Manager:	Level:
Consultant:	Date:
Main Contractor :	

NO.	DESCRIPTION	CHECKED BY			REMARKS
1	Ensure drawing used for installation are current and approved.				
2	Check materials installed on site are in accordance with the approved materials.				
3	Check the installation of support as per the approved drawing and delivered materials				
4	The internal side of duct work have been cleaned & if free from debris and obstruction				
5	Ensure all the duct be braced and stiffened and tightened so that they will no breath.				
6	Check the duct fewest joints and allowances for insulation thickness.				
7	Check the flexible connection of the duct are properly sealed/ clip.				
8	Check the sizes for supply and return are same size as equipment				
9	Check the duct connection is accessible location and ensure the clearance of the collar of the flexible duct.				
10	Check that equipment and duct work are aligned with maximum misalignment of 30mm.				
11	All access doors are sealed around the entire perimeter.				
12	Proper application of heavy mastic type sealants done.				

Remarks/Comments (if any):

---



---



---

COMPANY			
Name			
Signature			
Date			