

INSTALLATION OF HVAC DAMPER, LOUVER AND ACCESSORIES

Project:	IR No.: _____
Owner:	Building No.: _____
Project Manager:	Level: _____
Consultant:	Date: _____
Main Contractor :	

NO.	DESCRIPTION	CHECKED BY		
				REMARKS
1	Check that relevant MIR & Shop drawing are approved.			
2	Check the support are properly fixed and level as per approved drawings.			
3	Check if the dampers and louvers are free from visible damages			
4	Check the leveled and support properly installed			
5	Check the connection of the duct and duct accessories are properly clip or sealed.			
6	Check the nameplate/identification tags of the units as per the material submittal.			
7	Check the access door panels, sizes and location and accessibility of damper's and fusible links.			
8	Check the installation as per manufacturer's instruction.			

Remarks/Comments (if any):

COMPANY		
Name		
Signature		
Date		