PROJECT NAME & DTAILS

CHECK LIST FOR:

Security Access Control System Installation

Form No:
Rev. No : 0
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SUBCONTRACTOR ☐ **CONTRACTOR** ☐

SECTION OF WORK: Electrical **LOCATION:**
LEVEL: **WIR No.:**

STAGE	ITEM	Checked by		Checked by	Date
		S/C	CONT	CONS.	
SETTING OUT	Check Approved Shop drawings/Layouts.				
	Check Level as per approved Coordination drawings.				
	Check that material as per approved material submittal.				
MEP/CIVIL	Check for civil clearance				
Security Access Control System Installation	1. Check the materials are approved				
	2. check the wiring is in correct manner				
	3. Check the status for all connected controllers and readers				
	4. Check the connection of readers				
	5. Check the connection of Door lock.				
	6. Check the connection of the push button with Card reader and Lock.				
	7. check the panel installation				
	8. Check the identification inside the panel				
SAFETY PRECAUTIONS	1. Adequate lights are provided in the Work Area prior to installation.				
	2. All terminations cables have been checked for any damage or improper connections.				
	3. Ensure that barricade & warning boards on the area are available prior to installation.				
	4. Ensure all supports have been properly installed & fixed prior to running the pumps.				
	5. Ensure no obstacles in the area. Maintain proper housekeeping.				
	6. Ensure all personnel performing the installation shall have proper training & experience.				
	7. Ensure all electrical tools to be used in the installation are not damage.				

For S/C QA/QC: Date:	FOR CONTRACTOR QA/QC: Date:	For CONS. Rep.: Date:
Name: Sign:	Name: Sign:	Name: Sign: