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PROJECT :	REF:
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COMMISSIONING RECORD	DATE:
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FAN PERFORMANCE	SHEET: of
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SYSTEM:	DRG No:	LOCATION:
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INSTRUMENT TYPE/REF No:

ITEM	STATIC CHECKS / INFORMATION		COMMENTS
PART 1 - UNIT ACCESS OPEN			
1. Fan Make			
2. Fan Type			
3. Fan Reference			
4. Fan Drive Type			
5. Fan Pulley Dia. / T.L. / Shaft			
6. Motor Pulley Dia. / T.L. / Shaft			
7. Belt Type & No. Of			
8. Motor Make / Serial No.			
9. Motor V / Ph / Hz			
10. Motor Power (kW) / Frame Size			
11. Motor Rated FLC (Amps)			
12. Motor Speed (Design / Actual)			
13. Fan Speed (Design / Actual)			
14. Filter Type & Condition			
PART 2 - UNIT ACCESS CLOSED			
15. Motor Running Current (Amps)			
16. Overload Range / Setting			
17. Starter Timer Type / Setting			
18. Fuse Type / Rating			
PART 3 - RUNNING CHECKS		DESIGN	MEASURED
19. Total Volume (m ³ /s)			
20. Fresh Air Volume (m ³ /s)			
21. Return Air Volume (m ³ /s)			
22. Fan Static Pressure (Pa)			

Signature			
Print Name			
Date			
Witnessed			